



TRUCK STOP SCANNING TRIP SHEET

DRIVER NAME: _____

UNIT NUMBER: _____ **DRIVER CODE:** _____

ORDER NUMBER: _____

DATE: _____

NUMBER OF PAGES (Include this page in your count): _____



Please scan billing paperwork only

Instructions:

- Fill in the above information
- Write the order number on all documents
- Remove all clips and staples
- Tape small pieces of paper to a larger Sheet
- Have all documents facing in the same direction

